



Building B

<p><u>A. Rules and Procedures</u></p>	<ol style="list-style-type: none"> 1. Worksheet Submission begins September 19th, 2023 2. No Name Changes Permitted 3. Agent and Client must be ON TIME for your signing appointment with a <u>bank draft</u> for \$5000 made payable to Brattys LLP in Trust 4. Sales are limited to a maximum of one (1) dwelling per household. 5. NO agent cheques allowed; ALL cheques submitted on the day of signing and MUST be in the name of the purchaser (family member’s cheques require cheque holder’s I.D) 6. Please ensure your clients have the following in hand at time of appointment: <ol style="list-style-type: none"> a. A valid government-issued photo identification such as a driver’s license, passport*, permanent resident card*, citizenship card*. <u>Health cards will not be accepted.</u> <i>*proof of address is required for these types of I.D.</i> b. Six (6) cheques – amounts and dates of deposits will be filled in for you at the appointment c. Client email address, phone numbers, occupation, and company name, residential address, SIN 7. Agents are required to accompany their clients to their appointments regardless of appointment type (in person or virtual) 8. All purchases require a natural person the Agreement of Purchase and Sale, including sales made to a corporation. 9. No POA deals
<p><u>B. Virtual Appointment Guidelines</u></p>	<ol style="list-style-type: none"> 1. Worksheets must be completed in full and submitted through the worksheet portal 2. Purchase price and deposit amounts will be confirmed prior to your appointment. 3. Bank draft must be dropped off prior to agreement being sent out, to Canopy Towers 2 Sales Office located at 135 Matheson Blvd West, Unit 101D, Mississauga, ON. 4. Agreements will be sent through Avesdo. 5. Client will be asked to confirm receipt of the executed APS, Condo Docs & Condo Guide within 24 hours. 6. Only electronic copies will be provided. No paper copies.
<p><u>C. In Person Appointments Guidelines</u></p>	<ol style="list-style-type: none"> 1. In Person Appointments will be held at Canopy Towers 2 Sales Office located at 135 Matheson Blvd West, Unit 101D, Mississauga, ON. 2. Agents are required to accompany their clients to their appointments. 3. Please attend with the above-required items. 4. You will receive an electronic copy of the executed APS, Condo Docs & Condo Guide.

Programs and Incentives are subject to change without notice. Vendor reserves the right to withdraw or change any programs and incentives at its own discretion. See Sales Representative for details, E. & O.E. September 19, 2023.

